



Causeway Green Primary School

Penncricquet Lane
Oldbury
West Midlands
B68 8LX

Tel: 0121 559 2068 - Fax: 0121 561 1575

www.causewaygreen.sandwell.sch.uk

Developing lifelong skills and aspirations to meet the challenges of the future

3rd September 2020

Dear Parents,

It was lovely to see all the children back in school this morning looking happy to be back at school and looking so smart in their uniforms.

Thank you all for your patience this morning. We have had to make many changes to our usual routines which we know will be difficult for some of you. We will gradually need to make some adjustments to these in order to make improvements. We know this morning was not perfect- but we did try our best and all of this is new to us too.

We make a polite request to all parents to **please read the documentation we have sent out via Parent Mail**. This will mean that things run smoothly and staff time is not taken up dealing with unnecessary queries. We have re-sent the parent information booklet today. **If you still cannot access Parent Mail please contact the school office so that this issue can be resolved.**

Please read the **key reminders below**. We have also made **some minor changes which we will start with immediate effect and will hopefully improve the system tomorrow**:

- In order to reduce long queues, we will be asking parents and children to **gradually arrive at school in a phased manner in the morning. Please do not all arrive at the earliest possible time.**
L classes and Reception 1 please arrive between 8.45 and 9am
R classes and Reception 2 please arrive between 9.15 and 9.30am
- At the end of the day we will again operate a phased dismissal of the children
Monday- Thursday:
L classes and Reception 1 between 3pm and 3.15pm
R classes and Reception 2 between 3.30 and 3.45pm
Friday:
L classes and Reception 1 between 1.30 and 1.40pm
R classes and Reception 2 between 1.45pm and 1.50pm
- At the end of the day you will not need to sanitise your hands when you come on to the site. The children will sanitise their hands before leaving the classroom.
- If you need to wait for your child, please stand back from the doors and remain socially distanced.

Headteacher: Miss J Shingler

Deputy Headteachers: Mrs M Sangster & Mrs N Sefton

Assistant Headteachers: Mrs C. Degg & Miss C James





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- Please avoid queuing where possible and if this cannot be avoided please remember to **maintain social distancing of 1 metre + at all times**
- **Please only come at the correct time for your child's class. Your child will not be admitted early.** If you have children in more than one group please come at the later times.
- Please all follow the **one-way system**: in through the main gate and out through Grafton gate. Unfortunately, we cannot have children queuing on in front of the houses or on the shared driveway at the Grafton access.
- Please remember **-keep the number of adults on site to a bare minimum**. One adult per child only on the site. If your child is in **Year 5 or 6** we ask that unless your child has special needs that they come up the drive into school on their own. If you are happy for your Year 5 or 6 child to walk home unsupervised or meet you at Grafton gate at the end of the day **please complete the attached form and return it to school**.
- All parents and children are asked to sanitise their hands at the start of the day. Please use **all the available points** on the bike shelter to reduce congestion.
- Please remember **KS2 children who are not eligible for free school meals** need to come to school with a **healthy packed lunch** and **all children will need to have a filled water bottle**.
- We ask that **children do not come to school wearing face coverings**. Due to the possibility of cross contamination we have to ask children to remove these and place them in a clear sealed bag and sanitise their hands if they arrive wearing face masks.
- If you have a **pushchair** a member of staff will be available on the gate on the car park to allow you to access Grafton gate.

Please bear with us as we make any changes that are needed. If you have any suggestions for us we are happy to consider them. Please email us on contact.us@causewaygreen.sandwell.sch.uk

Kind regards

J Shingler

Miss J. Shingler

(Headteacher)

Headteacher: Miss J Shingler

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